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HL7 Australia FCP Compliance Policy

Version 1.0 (11 December 2024)

1 Statement

HL7 Australia is the official HL7 Affiliate for the Australia realm. HL7 Australia a membership-based, not-for-profit public company limited by guarantee that exists to facilitate the adoption of digital health in Australia by promoting the effective use of standards and products developed by HL7 International and supporting their enhancement to meet local needs.

HL7 Australia is steadfastly committed to the HL7 Fast Healthcare Interoperability Resources (FHIR) interoperability standard and has developed implementation guidance to ensure effective adoption of the standard in Australia. Additionally, HL7 Australia has promoted the FHIR Community Process in Australia through its Australian FHIR Management Framework and the Australian FHIR Coordination Committee.

This FCP Compliance Policy can be found at the following online link:
https://www.hl7.com.au/policy/hl7_fcp_compliance_policy

2 FCP Projects

FCP Requirement	Policy statement
FCP201 FCP Project notification	The HL7 FCPCC will be formally notified (via an email to fcpc-cc@lists.hl7.org) of new projects which are deemed to be FCP Projects and are covered by this FCP Compliance Policy.
FCP202 FCP Project approval	An FCP Project assessment request will be submitted to the HL7 FCPCC for approval for each project deemed to be an FCP Project and not covered by this FCP Compliance Policy.
FCP203 FCP Project assessment request	All the required information for an FCP Project assessment request will be included in all FCP Project assessment requests submitted to the HL7 FCPCC for approval.
FCP204 FCP Project transfer	It is acknowledged that FCP Projects may be transferred to other FCP Participants.
FCP205 License	FCP Projects and their outputs will be published with a Creative Commons "No Rights Reserved" (CC0) license as described at the following link: https://creativecommons.org/publicdomain/zero/1.0/
FCP206 Open participation	Open participation of FCP Projects is ensured as follows: <ul style="list-style-type: none"> • any party can publicly comment on project outputs in our online discussion forum. • any party can contribute to project outputs by participating in meetings and submitting a tracker item via the HL7 Jira platform. • members of HL7 Australia can participate in HL7 Australia's formal ballots for the FCP Specifications being developed in FCP Projects.
FCP207 Documented rules	The following rules apply to all FCP Projects <ul style="list-style-type: none"> • All projects will be led by one or more individuals in the role of Project Lead • All project issues are lodged and tracked in HL7 Jira's platform. • Formal ballots are conducted in line with HL7 Australia's Standards Governance rules available at the following link: https://confluence.hl7.org/display/HA/Standards+Governance • The responsibility for work prioritization rests with the project leads.

FCP Requirement	Policy statement
<p>FCP208 Engagement and collaboration forums</p>	<p>The following engagement and collaboration forums are supported for all projects:</p> <ul style="list-style-type: none"> • Email mailing list • Zoom conference calls • In-person meetings • GitHub • Jira • Confluence
<p>FCP209 Community support</p>	<p>HL7 Australia</p> <ul style="list-style-type: none"> • may partner with external organisations who wish to fund FCP Projects which will be developed through HL7 Australia. • provides community support to its FCP Projects through provision of staff to facilitate meetings, providing collaboration forums, and hosting FHIR connectathons.
<p>FCP210 Conflicts of interest</p>	<p>All conflicts of interest of project participants are clearly documented in project-specific conflict of interest registers which are publicly available.</p>
<p>FCP211 Project development cycle</p>	<p>The project development cycle for FCP Projects is described in HL7 Australia's process for establishing committees and projects operation available at the following link: https://confluence.hl7.org/display/HA/Process%3A+Establishing+Committees+and+Projects+Operation</p>
<p>FCP212 FCP Approved Project icon</p>	<p>The FCP Approved Project icon will be used to assert the status of FCP Projects.</p>

3 FCP Specifications

FCP Requirement	Policy statement
FCP301 FCP Specification notification	The HL7 FCPCC will be formally notified (via an email to fcpc-cc@lists.hl7.org) of new FHIR specifications which are deemed to be FCP Specifications and are covered by this FCP Compliance Policy.
FCP302 FCP Specification approval	FCP Specification assessment requests will be formally submitted to the HL7 FCPCC for approval for each FHIR specification deemed to be an FCP Specification and not covered by this FCP Compliance Policy.
FCP303 FHIR Specification reassessment	FCP Specification reassessment requests will be formally submitted to the HL7 FCPCC for approval for FCP Specifications requiring reassessment.
FCP304 FCP Approved Specification icon	The FCP Approved Specification icon will be used to assert the status of FCP Specifications.
FCP305 Publishing	FCP Specifications which are FHIR Implementation Guides will conform to the Basic Rules in the current version of the <i>FHIR Implementation Guide Publishing Requirements</i> when the FCP Specification is published.
FCP306 License	FCP Specifications will be published with a Creative Commons "No Rights Reserved" (CC0) license as described at the following link: https://creativecommons.org/publicdomain/zero/1.0/
FCP307 Inclusion in FHIR Registries	FCP Specifications and their related implementation collateral will be registered in the appropriate FHIR Registries.
FCP308 Raising issues	FCP Specifications will be published with explicit documentation describing the methods for issues to be raised against the specification.
FCP309 Security, safety, and privacy issues	FCP Specifications will be published with explicit documentation describing all known security, safety, and privacy issues associated with the specification including how to report problems related to these kinds of issues.
FCP310 Publication at the canonical URL	All FCP Specifications will be published with a canonical URL which also serves as an internet web address where the specification can be accessed from a web browser.

FCP Requirement	Policy statement
FCP311 Quality assurance	A Quality Assurance (QA) report with zero errors will be generated by the HL7 FHIR Implementation Guide publisher for FHIR Implementation Guide FCP Specifications and their FHIR technical artefacts prior to the FHIR Specification being released as an FCP Specification.
FCP312 Versioned releases	All FCP Specifications will have an associated serially incrementing version identifier and this identifier will be asserted in all FHIR conformance resources associated with the FCP Specification.
FCP313 Versioning strategy	All FCP Specifications will adopt the versioning strategy described in FCP313.

3 Policy custodianship and approval

Policy Custodians Name and Title	Policy Custodian Contact Details	Policy Approval Date	Policy Approver
Mr David Rowlands HL7 Australia Affiliate Chair	david.rowlands@hl7.com.au	11 December 2024	HL7 Australia Board

4 Policy document version history

Version	Date	Notes
1.0	11 December 2024	Initial version to accompany FCP Participant application